



Returning Family Application  
2010-2011 School Year

Family Name \_\_\_\_\_

Name of Parent(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Do you have the internet\*?  Yes  No

Father's email\* \_\_\_\_\_ Mother's email\* \_\_\_\_\_

*\*At least one parent must have a working email address and check it regularly. Internet service is necessary for communication with parent. Lesson plans, report cards, grades and newsletters will provide necessary information for school assignments.*

Father's Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Business phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Mother's Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Business phone \_\_\_\_\_ Cell phone \_\_\_\_\_

**May we include your business information in a school-wide business directory?**  YES  NO

Name of Church your family attends \_\_\_\_\_

Check one:  members  attend regularly  attend occasionally

Name of Pastor (or someone in church leadership who knows your family) \_\_\_\_\_

Phone # \_\_\_\_\_ Position \_\_\_\_\_

**Name of student(s) to be registered for the 2010-2011 school year:**

Full name of student	Grade for 2010-2011

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Date Received \_\_\_\_\_ by \_\_\_\_\_

Registration fee amount: \_\_\_\_\_ Method: \_\_\_\_\_

What committee are you interested in joining? (each family must choose at least one)

*An example of each committee is included to help you make your decision:*

- Fellowship/Service-** Program for Christmas, One (1) fellowship event per quarter (bowling, skating, food related, etc.), Community Service, summer events
- Field Trips-** Marine Trips, NASA, Arts trip, others as requested by teachers
- Student Development-** Yearbook, Student Government, school t-shirt, Talent Show, spirit day, parade
- Family Support-** Parent Partner Advisor, Mentor, Food/Cards for new baby, illness, death-End of year survey
- Marketing support-** Reporting events to media, sending pictures to media, press releases, etc
- Hospitality/Food Services-** Hot lunch, Christmas dinner, End of Year, Fall Event, Teacher end of year thank you Tea
- Fundraising-** Box Tops, Auction, SCRIP, Campbell's Soup Labels, rummage sale

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**Are you willing to be a mentor to new families?**  YES  NO

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*Classical Christian Academy admits students of any race, color, national and ethnic origin. We do not discriminate on the basis of race, color, or national or ethnic origin in administration policies, admissions policies, athletic and other-school administered programs.*

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## Statement of Faith

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We believe the Bible to be the authoritative Word of God, inerrant, verbally inspired, and infallible in its original state.

We believe there is but one living and true God, perfect in all His attributes, one in essence, eternally existing in three persons- Father, Son and Holy Spirit.

We believe in the full deity of Jesus Christ, His virgin birth, His real humanity, His sinless life and that He was God incarnate (both God and man) for the purpose of revealing the Father, redeeming men and ruling over God's kingdom. Jesus accomplished man's redemption through His death on the cross and resurrection.

We believe in the importance of the local church, which is made up of believers who gather for worship, fellowship, and teaching. We believe in the responsibility of the church to fulfill the Great Commission of Christ, preaching the gospel to all nations.

We believe that eternal life is a free gift of grace bestowed upon each repentant sinner who responds in faith to the provision of salvation from Jesus Christ.

We ask that all parents and staff members avoid highly debatable topics that tend to divide evangelical believers. Such topics would include mode of baptism, communion, gifts of the Holy Spirit, and the end times. Students will be referred to their parents if a debatable topic of a theological nature should arise in school.

We ask that members of our administration, faculty, staff, and volunteers only teach and proclaim those doctrines not in disagreement with our Statement of Faith.

**We agree to submit to the authority of the Bible in all matters. Please acknowledge that you have read and agree to CCA's Statement of Faith.**

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Mother

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Father

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## Partnership Agreement 2010-2011 School Year

### Educational Model

Classical Christian Academy parents are required to teach their children at home with assignments according to lesson plans provided by the teachers two days a week. CCA Teachers are available by phone, email or appointment to help parents with their school teaching at home. Please see CCA Absence Policy for more information about requirements of showing proof of completed school work.

### Moral Training

Parents are responsible to actively pursue the moral training of their children at home. With enrollment at Classical Christian Academy, parents have entered a trust relationship between their family and the school regarding the moral training of their children. CCA believes that parents are personally responsible for the moral and spiritual training of their children as a matter of stewardship before God. Classical Christian Academy expects to maintain and support the training that is already taking place in your home.

### Parenting Class

Upon admittance into the school, parents should have completed an approved parenting course or they will have one year from the time of admittance to complete one. Please see the handbook for further information. Homeschool Connection Parents must meet this requirement.

### Community Service

Each student must complete community service during the school year. K-2<sup>nd</sup> grade- 3 hours, 3<sup>rd</sup>-6<sup>th</sup>-5 hours, 7<sup>th</sup>-8<sup>th</sup>-10 hours. As a school, we try to provide at least one opportunity to serve each year. Parents are responsible for logging the hours and turning them into the school once complete. No community service hours are required for Homeschool Connection students

### Attend Church

We believe in the importance of the local church, which is made up of believers who gather for worship, fellowship, and teaching. Therefore, we require our families to attend church on a regular basis. A letter of reference will be submitted to the family's church home to be completed by the Pastor or a church leader. A positive reference is required for acceptance. CCA reserves the right to randomly send follow-up questionnaires to a family's home church to confirm they are still in good standing and regularly attending.

### Parent Orientation

You are required to attend an orientation meeting. There is a lot to learn about each program, and we want you to be informed and "on-board." Meetings are held before the school year gets underway. We will offer classes on curriculum being used, Parent Partnering, etc... Attendance is MANDATORY.

### Curriculum and School Materials

Parents are responsible for purchasing all curriculum and supplies for their child(ren)'s education. **A student may not start school without their curriculum.** The new curriculum list will be posted in May 2009. This new list will also have an order form attached and other important information.

### Serving on a Committee \*NEW\*

Parental involvement and volunteering is expected at CCA. We understand that some parents are able to serve more often than others, but every family needs to serve on a school committee in some capacity. Committees regularly meet at the quarterly parent meeting. Parents are encouraged to find additional ways they can make a difference at the school. Examples are: Serve additional hours in the classroom, volunteer to teach an elective course during the semester. (i.e.: Art, dance, Math Club, etc.), in the lunchroom or during recess, special events (for example: Medieval Faire, Walk-A-Thon, Reading Festival, Edison Parade Float, etc..).

# Admission Application

## Parent Partnering \*NEW\*

Parents have to complete 30 hours per family of volunteer hours for the entire school year or 5 school days during the school year. All parent partnering hours must be spent in the classroom. Parents are asked to spend the entire school day serving in the classroom. Please speak with the Principal if you have a special situation requiring a different schedule. The Parent Partner Advisor will automatically sign your family up for your Parent Partner days for the entire school year. You will be given the assignment at Parent Orientation. If a parent is unable to serve on their assigned day, they may switch with another parent and then notify the Parent Partner Advisor of the change.

Parents are responsible to find their own replacement if unable to come on a scheduled day. Our parent partner program is absolutely essential to the success of our school. Parents who do NOT show up and make no attempt to find a replacement for their parent partner day will be fined \$50.00. Additionally, you are fined \$10 for each hour that is not served. Exceptions will be made only for extreme illness or death in the family. Parents may not choose to opt out of this requirement and just be fined without prior permission from the Board of Directors. Failure to complete hours and fulfill this commitment may jeopardize future enrollment. Homeschool Connections families do not have to complete this requirement. Teachers working 6 or more hours a week at the school are exempt from this requirement.

## Quarterly Parent Meetings

These meetings are an important gathering of all parents, staff and faculty members. Breakout groups will meet for specific grade levels. Homeschool Connection parents are encouraged to attend, but it is not mandatory.

## Financial Responsibility

All parents are required to sign a Financial Agreement for each school year. All accounts must be current for a student to attend classes, receive a report card, and have records released and transcripts mailed. If an account becomes more than 30 days delinquent, the student is subject to dismissal. The student's records (except medical) will be held until all financial obligations are met. Tuition does NOT cover all of the operating expenses of CCA. Fundraising is a vital role of being a part of the CCA Family. It is required for all families with children enrolled in CCA to participate in fundraising. Families seeking excusal from fundraising programs must submit a written request to the Board of Directors. Each family must still meet their fiscal requirement. All funds earned are for the operating budget of CCA. Please see the 2010-2011 Financial Policies & Financial Agreement form. Homeschool Connections parents are encouraged to participate in fundraising. By supporting our fundraising efforts, you are helping us continue to offer programs and courses to all families.

## Honesty

All parents should be honest with all information given to CCA. Giving information about past school grades, test scores, attendance, disciplinary actions and past or current medical or mental status are critical to the proper placement of your child at CCA. If at any time, it is revealed that the information given at the time of enrollment was either withheld or not truthful, your family will be immediately referred to the Board of Directors and could be grounds for dismissal.

*I have read and agree with this partnership agreement. I further agree to read the 10-11 School Handbook when it becomes available. I understand I am responsible for knowing the information provided in this Partnership Agreement and the 10-11 School Handbook.*

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Parent

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Date



FAMILY NAME \_\_\_\_\_

**Classical Christian Academy**  
**Financial Agreement & Policies for 2010-2011 School Year**  
**Academic Program**

**Registration: (per student)** The registration fee is non-refundable unless CCA does not admit the student. All registration money and any late fees must be paid in full before classes begin in August. *Registration includes one yearbook and one CCA T-Shirt per student.*

2010-2011	Paid by May 21, 2009	Family Cap	Paid <b>After</b> May 21, 2009- Late Fee
Returning & New	\$110 (save \$50)	\$300	Add \$50
New student testing K-11 <sup>th</sup>	\$50	n/a	n/a

- CCA offers tuition assistance for families that choose Program #1, #2 or High School. Please contact the school office for more information.
- You may pay your tuition on our website with a credit card or debit card. You must set up a PayPal account in order to do this. All PayPal payments are subject to a \$30 convenience fee for one monthly payment and up to 2% for larger payments.

**Program #1:** Monday, Wednesday, Friday 9:00-3:30 pm includes three one hour electives per week.

2010-2011	One payment Due 7/1/10	Multiple Monthly Payments 7/1/10-5/01/11
Kindergarten thru 8 <sup>th</sup>	\$3,500	Add a \$250 finance charge

**Program #2:** Monday, Wednesday, Friday 9:00-2:30 pm no electives are included

2010-2011	One payment Due 7/1/10	Multiple Monthly Payments 7/1/10-5/01/11
Kindergarten thru 8 <sup>th</sup>	\$3,000	Add a \$225 finance charge

**Details:** Students in 4<sup>th</sup> -8<sup>th</sup> grade must take at least one elective per semester to still be considered a private school student (versus a homeschooled student). Each elective is \$90.00 per semester.

**Program #3:** Monday, Wednesday, Friday 9:00-12:30 pm no electives are included

2010-2011	One payment Due 7/1/10	Multiple Monthly Payments 7/1/10-5/01/11 (11 payments)
Kindergarten thru 8 <sup>th</sup>	\$2,000	Add a \$150 finance charge

**Details:** Students in 1<sup>st</sup> -8<sup>th</sup> grade will be considered a Homeschool student in our Homeschool Connections program.

**HIGH SCHOOL:** Monday, Wednesday, 8:30-3:30 pm includes three one hour electives.

2010-2011	One payment Due 7/1/10	Multiple Monthly Payments 7/1/10-5/01/11
High School 9-11 <sup>th</sup>	\$2,750	Add a \$200 finance charge

**Details:** Details: Two Fridays per month students will have plans for school work. The other two Fridays per month will include field trips and community service.. (Not every calendar month will have 4 Fridays.)

Family name: \_\_\_\_\_

**3 & 4 year old Preschool:** Monday, Wednesday, 9:00-3:30 pm

2010-2011	One payment Due 7/1/10	Multiple Monthly Payments 7/1/10-5/01/11
Preschool	\$1,650	Add a \$115 finance charge

**Details: 4 year olds will have one day a week of math and phonics school work to do at home.**

**Electives:** 1<sup>st</sup> grade and older students will have an opportunity to choose electives. The number of students choosing a particular course will determine what is offered. Availability of an instructor may determine whether a course is offered. We will make every effort to honor first choices.

**Tutoring:** When a student needs additional help, tutoring may be offered for \$100 month. The tutoring session would be for one hour each week. This would take the place of one elective. Please contact Joan Campbell, Resource Teacher, for availability and to set up tutoring. Tutoring will be provided by CCA Teachers.

**The following are a list of fees, but are not limited to:**

**Elective Supply Fee:** Varies per elective chosen. Please see the elective course sheet. You will be billed depending on your choices.

**Fundraising:** Fundraising is a vital role of being a part of the CCA Family. It is required for all families with children enrolled in CCA to participate in fundraising. Families seeking excusal from fundraising programs must submit a written request to the Board of Directors. Each family must still meet their fiscal requirement.

**Field Trips:** The cost to attend field trips varies.

**Kindergarten Graduation:** \$35.00 per student. Includes cap, gown and tassel.

**High School Events:** The cost of the Fall Formal Dinner, Field Trips and End of the Year class trip is not included.

***Curriculum is NOT included in the cost of tuition.***

**Multiple Payments:** Families who make monthly payments must do so no later than the 1<sup>st</sup> of each month. There is an additional finance charge of \$250 for parents choosing this payment method. A \$50.00 late fee will be invoiced if tuition is more than 5 days late. If tuition is more than 30 days late, the family's name will be brought to the school board for consideration of dismissal. If tuition is consistently late for more than 2 months the family will be asked to schedule a meeting with the administration to get to the root of the problem. If tuition continues to be late, then that family's name will be brought before the school board for consideration of dismissal. **Please remember we count on you to pay your tuition in a timely manner, so we in turn can pay our staff and other accounts.**

**Forgiveness of Money due:** No one person can forgive a debt due to the school. Our staff and administration are not able to forgive a debt or make alternative payment arrangements. Only the CCA Board of Directors may make this decision.

**Withdrawals:** Registration fees are NOT refundable. Parents must provide advance notice in writing at least 5 days prior to a student's withdrawal. **K-11<sup>th</sup> grade parents are responsible for the entire school year's tuition amount even if a student is withdrawn. Parents enrolling students in semester courses in our Homeschool Connections program are responsible for the entire semester fees, even if your student is withdrawn.** (For Example: If you have signed up to pay the monthly tuition payment plan and you withdraw your child on October 15, 2010, you would still be responsible to pay the remaining months of tuition, even though your child has been withdrawn. The only exception would be families who move out of Lee County. In this instance, CCA will prorate their tuition.



## Classical Christian Academy Elective Interest Form

\* 1<sup>st</sup>-3rd Grade\*

Student's Name \_\_\_\_\_ Grade for 10-11 School year \_\_\_\_\_

Please select your first and second choice in each category (in bold). **You must choose at least one class from each category.**

**MUSIC**

There is no additional cost for these classes

\_\_\_ Introduction to Music-Includes theory, history and basic recorder instruction

The following classes require rent or purchase of instrument plus cost of music books (est. \$20-30). Students must also practice daily and commit for the semester. In addition, there is an additional Semester fee of \$80 for the classes with an asterisk \*.

\_\_\_ Keyboard\*

\_\_\_ Recorder

\_\_\_ Violin\*

**PHYSICAL EDUCATION**

There is no cost for these classes:

\_\_\_ Team Sports

\_\_\_ Presidential Fitness

\_\_\_ Golf

\_\_\_ Gymnastics

There is an additional Semester fee of \$80 for these classes:

\_\_\_ Tennis\*

\_\_\_ Dance\*

\_\_\_ Fencing\* 3<sup>rd</sup> grade and higher only.

\_\_\_ Martial Arts \*

**ART**

There is a one time supply fee of \$15 per student

\_\_\_ General Art Class- Will expose students to a wide variety of art themes and history.

\_\_\_ Exploring Art- Using books as the basis, this class will inspire students to create art

**Computer (will include typing for all grades)**

There is a fee of \$10 per student (one time fee).

Basic- little to no experience

Intermediate- 2 or more years experience

**MISC**

No fee for these classes:

Beginner Sign Language

Brain Boosters-Working on reasoning and logic skills thru games and activities

There is a \$15 fee for these classes:

Scrapbooking

Lego Club

God's Green Earth (gardening class)

There is a an additional Semester fee of \$80 for the classes with an asterisk \*.

Engineering-Variou projects using Math and Science skills. Lego Education Curriculum\*  
Will be different from previous year.

## Classical Christian Academy Elective Interest Form

\* 4<sup>th</sup>-8<sup>th</sup> Grade\*

Student's Name \_\_\_\_\_ Grade for 10-11 School year \_\_\_\_\_

Please select your first and second choice in each category (in bold). **You must choose at least one class from each category.**

**MUSIC**

There is no additional cost for these classes

- Introduction to Music-Includes theory, history and basic recorder instruction  
 Choir  
 Sign Language Choir

*The following classes require rent or purchase of instrument plus cost of music books (est. \$20-30). Students must also practice daily and commit for the semester. There is a one time additional Semester fee of \$80 for the classes with an asterisk \*.*

- Keyboard\*  
 Recorder  
 Violin\*  
 Band\*  
 Guitar\*

**PHYSICAL EDUCATION**

There is no additional cost for these classes:

- Team Sports  
 Presidential Fitness  
 Golf

*The following classes will have an additional fee of \$10-20 to participate:*

- Archery  
 Flag Football  
 Cheerleading  
 Racquetball  
 Track

*There is an additional Semester fee of \$80 for the classes with an asterisk \*.*

- Fencing\*  
 Tennis\*  
 Dance\*  
 Martial Arts \*

**ART**

There is an Art supply fee of \$15 per student/class.

- General Art Class- Will expose students to a wide variety of art themes and history.
- Ceramics
- Needle Arts- Sewing, Knitting, etc..
- Painting/Drawing
- Culinary Arts- Dessert Decorating Class

**COMPUTER**(will include typing for all grades)

There is a \$10 fee per student (one time fee):

- Basic- little to no experience
- Intermediate- 2 or more years experience
- Advanced-4 or more years experience

***Optional Classes are listed below. Please place a check (✓) mark next to any classes of interest.***

**MISC**

No fee for these classes:

- Beginner Sign Language
- Intermediate to Advanced Sign Language
- Scrapbooking

There is an additional Semester fee of \$80 for the classes with an asterisk \*.

- Engineering-Variou projects using Math and Science skills. Lego Education Curriculum\*  
Will be different from previous year.

**Middle and High School Only**

- Student Government (7<sup>th</sup>-11<sup>th</sup> grade only)
- Creative Writing
- Yearbook

Classical Christian Academy Elective Interest Form  
\* High School\*

Student's Name \_\_\_\_\_ Grade for 10-11 School year \_\_\_\_\_

Please select your first(1) and second(2) choice in each category (in bold). **You must choose at least two classes from each category.**

## MUSIC

There is no additional cost for these classes (.25 credit earned each semester. Student needs .5 credit)

- Introduction to Music-Includes theory, history and basic recorder instruction  
 Choir  
 Sign Language Choir

*The following classes require rent or purchase of instrument plus cost of music books (est. \$20-30). Students must also practice daily and commit for the semester. There is a one time additional Semester fee of \$80 for the classes with an asterisk \*. (.5 credit earned each semester. Student needs .5 credit)*

- Keyboard\*  
 Recorder  
 Violin\*  
 Band\*  
 Guitar\*

## ART

There is a one time Art supply fee of \$15 per student/class. (.25 credit earned each semester. Student needs .5 credit)

- General Art Class- Will expose students to a wide variety of art themes and history.  
 Ceramics  
 Needle Arts- Sewing, Knitting, etc..  
 Painting/Drawing  
 Culinary Arts- Dessert Decorating Class

## PHYSICAL EDUCATION (.25 credit earned each semester. Student needs 1 credit)

There is no additional cost for these classes:

- Team Sports  
 Presidential Fitness

*The following classes will have an additional fee of \$10-20 to participate:*

- Archery  
 Track  
 Cheerleading  
 Golf

Racquetball

*There is a an additional Semester fee of \$80 for the classes with an asterisk \*.*

Fencing\*

Tennis\*

Dance\*

Martial Arts \*

Students may also earn ½ of their PE credit participating in a Team Sport or if student is involved in a sport that meets regularly. Please speak with the High School Director for more information

***Optional Classes are listed below. Please place a check (✓) mark next to any classes of interest. Please note these are not for credit, but more of a Club.***

Student Government (7<sup>th</sup>-11<sup>th</sup> grade only)

Creative Writing

Yearbook

Tuition Assistance Needs Based Request 2010-2011

Name of Parent(s) \_\_\_\_\_

Student(s) you are requesting assistance for:

Name	Grade	Number of years at CCA

How much assistance are you requesting? \_\_\_\_\_

What was your adjusted gross income for the most current tax year? \_\_\_\_\_

If you have experienced any significant changes in your income, please explain: \_\_\_\_\_  
\_\_\_\_\_

How many adults \_\_\_\_\_ and how many children \_\_\_\_\_ live in your home?

Are you current with all money owed to CCA? (ie: 09/10 School charges) \_\_\_yes \_\_\_no \_\_\_N/A

*Tuition assistance is being considered for families who feel they can not afford the full tuition rate or who find that paying the full rate would cause a financial hardship for the family. Please briefly describe your situation and need:*

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I understand that completion and submission of this request is no guarantee of assistance. I also understand that if granted for this school year, I am not assured of receiving any future assistance. I have been truthful in all my answers on this document.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*\*Please return to Amy Davis, for confidential consideration by the CCA Board of Directors\*\*\*  
Fax 866-757-2224 or email to adavis@discovercca.org**

### **Preschool 3 & 4 Year Program**

Teaching beginning reading, writing, and math concepts in a fun imaginative environment, this program will introduce your child to a positive group class experience. This program will be complemented by home education on one alternative day.

➤ This program is open to any children that meet the following criteria:

1. Be at least 3 years old on or before start of program.
2. Be potty trained.
3. Have Immunization and physical records on file.

The policies set forth in the CCA Handbook will apply to this class. The exceptions being:

1. No uniforms are required. Closed toe shoes and shorts underneath dresses required.
2. Parents are exempt from Parent Partnering requirements. However, parental involvement and help is appreciated and expected.
3. Children are exempt from the Community Service requirements.

### **What does my child need?**

1. Nap Mat- can also bring a pillow, blanket and/or stuffed toy
2. Lunch each day
3. Snack for each day
4. Water bottle
5. Change of clothes
6. Pencil box- crayons, scissors, pencils, glue sticks
7. Box of tissue
8. Hand Sanitizer
9. Book bag

## Returning Family Checklist:

The below items need to be turned in to hold your child's spot:

- ❑ Returning Family Application (All Pages)
- ❑ Signed Financial Agreement or request for tuition assistance.
- ❑ Signed Partnership Agreement
- ❑ Notarized Medical Emergency Form
- ❑ Completed Elective Interest Form

*Your child's spot will be held ONLY when all of these documents are received and have been correctly filled out. **You do NOT have to submit this paperwork with your registration fee.** You have until May 21, 2010 to **PAY** your registration fee without incurring a late charge.*

## REMINDERS:

After May 21, 2010 the following areas will be reviewed to insure your family is still eligible for re-enrollment:

1. Family has completed parenting class (first year)? YES NO N/A
2. Family has completed community service requirements? YES NO N/A
3. Family has completed parent partnering hours? YES NO
4. Family has attended mandatory quarterly parent meetings? YES NO Missed \_\_\_\_\_
5. Family or student is not on probation? YES NO
6. Family has been financially responsible and is up-to-date with fees? YES NO

**\*\* Come speak with Amy Davis if you are concerned about any of the above areas BEFORE May 21!**