



Continuous Enrollment Agreement

Family Name: _____

At Classical Christian Academy, it is our mission to partner with families to classically educate and train students to love God and serve Him in all they do. Our vision is to graduate students who are committed disciples of Jesus Christ. Anchored with a Biblical Worldview, CCA graduates continue pursuing new ideas because they have been taught to love learning. They are articulate, confident, and able to discern and seek truth through scripture. Classical Christian Academy graduates are equipped to lead and are prepared to move into college or careers, confident in God's plan for their lives.

We thank you for choosing CCA for your children's education!

Acknowledgments of Terms and Conditions

- Parent/Guardian acknowledges that the policies, procedures, and practices of Classical Christian Academy, including but not limited to, those outlined in the Handbook, Statement of Faith, and Financial Policy, are incorporated in this agreement by reference. Accordingly, the parent/guardian agrees to abide by such policies, procedures, and practices and acknowledges that the same will be subject to periodic modification by CCA. In such cases, notification will be given to CCA families, and changes can be viewed on the CCA website.
- Parent/Guardian recognizes that we are a community of Christ-followers, each with a personal testimony of a saving relationship with Jesus Christ. We represent many different churches and denominations, but we agree on the essentials of the historic Christian faith, and we hold in common a personal declaration of the lordship of Jesus Christ. We believe and fully support the Statement of Faith at CCA. We believe in the importance of personal spiritual growth as it affects all aspects of our life. We believe in the importance of the local church, which is made up of believers who gather for worship, fellowship, and teaching. Therefore, we are committed to regular church attendance and involvement and in pursuit of personal, spiritual maturity, and each family agrees to participate in an updated Church Reference every four years.
- Parent/Guardian acknowledges that they are responsible to immediately notify CCA of any changes in family structure, contact information, or medical changes.
- Parent/Guardian understands enrollment at CCA is a privilege, not a right, and termination of enrollment is at the discretion of the CCA administration. During the term of this agreement, the parent/guardian does hereby agree to fully and timely pay CCA (in accordance with the payment plan elected) all tuition, charges, and fees. The CCA Board of Directors sets the tuition and fees for the next school year in February of the current school year. Parent/Guardian understands that CCA reserves the right to dismiss at any time any student who does not comply with Classical Christian Academy's policies outlined in the Handbook. The students must remain in good academic and behavioral standing to return each academic year.
- Parent/Guardian understands that this agreement is binding and that this agreement extends as long as the student is enrolled and until the graduation of the student from CCA or the termination of this agreement as provided herein. Accordingly, the term of the agreement shall be in effect for the academic year in which the student is enrolled and shall renew automatically for each successive academic year until graduation from CCA unless and until this agreement is terminated by CCA or written notice of termination from parent/guardian is received on or before Feb 28th of each year. **Simply stated, if a student is not returning the following school year, the parent/guardian must notify CCA in writing by February 28th of the current school year by completing a Withdrawal form. In the event CCA does not receive notification by February 28th, a non-refundable tuition deposit will be billed to the Parent/Guardian.**

• **The obligation to pay tuition to CCA for each academic year shall become binding on March 1st, unless the Parent/Guardian notifies CCA in writing of the student(s)'s intent to not return to CCA. Parent/Guardian understands starting March 1st each academic year, CCA has made economic decisions based on the student(s)'s enrollment and may be obligated to the next academic year's tuition and fee schedule. Starting March 1st, Parent/Guardian is obligated to the terms in the Tuition and Fee Schedule found on our website and tuition deposit invoice and Financial Agreement will be sent for the family to complete. If tuition deposit is not paid by March 31st, the deposit amount increases and a late fee will be assessed. After April 30th, CCA will withdraw student and parent/guardian is obligated to pay the tuition deposit, late fee, and any fees due will be subject to the collections Process.**

- Parent/Guardian agrees that the absence, academic failure, or withdrawal of the student during the academic year shall not excuse, alter, abate, or nullify the parent's/guardian's obligation for tuition and other charges/fees throughout the academic year.
- Payment: Parent/Guardian understands that tuition and other charges/fees for the following school year are due in full by July 5th. However, for the convenience of parents/guardians, CCA offers three tuition payment plans (listed below). A tuition deposit and completion of Financial Agreement for each family for the following school year will be due by March 31st of the current school year. You may change your Payment Plan up to May 31st without penalty. After May 31st, a Payment Plan Change Fee will be added to your tuition invoice.

Annual Plan-full tuition due by July 5th.

Semi-Annual Plan-two equal payments due July 5th and December 5th payment can be made with check or cash or by using the Paylink directly on the invoice.

Ten-Month Plan- ten equal payments are due July through April on the 5th or 20th. ACH-Automatic bank drafting FORM IS REQUIRED TO BE COMPLETED EACH YEAR.

- Any payment that does not clear will be charged a **bank NSF (Non-Sufficient Funds) fee plus a \$5 administration fee, no exceptions.** If payment is not made either by check, cash or by using the Paylink on your invoice to pay directly from your bank account within 5 days of being notified that payment did not clear, a Late Fee of \$30 will be assessed.
- Withdrawals: Parent/Guardian understands that the overhead expenses of the school do not diminish with the withdrawal of some students and that (upon acceptance of this contract by CCA) they accept the obligation to pay the tuition for the full academic year for which they remain enrolled. Requests for refunds are subject to the discretion of the CCA Board of Directors. Should a request be granted, refunds will be calculated as follows:

- a) The tuition deposit for the following school year are fully refundable if Withdrawal Form is completed and received in the Business Office on or before February 28th of the current school year.
- b) The two exceptions 1) if applying for an Opportunity Family Scholarship and sufficient scholarship amount is not awarded. Written notice of termination from parent/guardian must be received in the Business Office on or before April 30th. An Opportunity Family Scholarship application must have been submitted (can be found on the CCA website) no later than the last day of February in order to qualify, although Scholarship Applications can be submitted and awarded throughout the year if a situation should arise. 2) Tuition deposit refund shall be granted should CCA terminate this agreement between February 28th and before the next school year begins. Simply stated, if CCA asks your child not to return the following school year, any tuition deposit will be refunded.

I understand that this Continuous Enrollment Agreement, entered into by the undersigned party below, constitutes a legally binding agreement between Classical Christian Academy, Inc. a Florida Not-for-Profit Corporation ("CCA"), and the Parent(s) or Guardian(s) below for the enrollment of the student(s) whose name appears herein ("Student") as a student herein. If married, both parents are required to sign or if not married and both parents are financially responsible both are required to sign this agreement.

In the event of a default in financial obligations set forth in this agreement, parents agree that CCA has the right of enforcement and collection to resolve the default. The default may be resolved through the process of collections or through Mediation and is at the sole discretion of the CCA Board of Directors. Any costs associated with an outside collection vendor (25% of the amount due CCA) or attorney to assist in the collection of the debt through mediation legal fees and/or court costs would be the responsibility of the Parents/Guardians.

Student Name: _____ Student Name: _____

Student Name: _____ Student Name: _____

Parent/Guardian Signatures (Both signatures are required unless Administration has approved exception)

Mother: _____ Birthdate: _____

Father: _____ Birthdate: _____

Guardian: _____ Birthdate: _____

Updated 10/4/2021