



----- CAR LINE ENTRANCE AND EXIT ROUTE
 _____ WALK UP ENTRANCE AND EXIT ROUTE

Car Line (Drop-Off and Pick-Up)

1. Review map for traffic flow.
2. Follow posted signs.
3. Stop at the stop sign and wait for one of the spots to open.
4. Pull up to an open pick-up post. The post should be to the right of the driver (or passenger side) and you should leave enough walking room. Don't let the nose of your car go past the post to ensure the safest pick-up.
5. Place your pick-up card with student name on your rearview mirror. A staff person will call your student(s) to your car.
6. Be prepared to provide ID if needed.
7. PLEASE remain with your car. You may get out to load your child up but may not leave your car running and walk away.
8. Load your student on the passenger side. This is the safest option.
9. Once your student(s) is safely loaded, you should cautiously pull away. Please yield to other vehicles that may be trying to pull in or away.
10. Proceed carefully making sure the nose of your car doesn't go past the yellow post.

Walk-Up (Drop-Off or Pick-Up)

1. Review map for designated parking area.
 2. Park and use the sidewalk to go to the front doors.
 3. During pick-up the lobby is closed so we can efficiently and safely get students to their parents.
- Parking
4. Check map for designated parking areas. Check for signs.
 5. Use caution when crossing the road.

IMPORTANT INFO:

1. No big rigs or trailers may use the DRIVE-UP option, as there is not enough room. Please park and walk in.
 2. Please share this information with anyone picking up your student AND with your child.
- Don't worry! We will try to have plenty of staff on hand to help direct everyone!

